



**Artwork Commission Agreement**

**Julie Marcelia, artist** and (Client) \_\_\_\_\_

hereby enter into a commission contract under the following terms:

**Scope:**

The client is commissioning an artwork with the following description/dimensions: \_\_\_\_\_

Materials: \_\_\_\_\_

**Deadlines and Completion:**

The artist agrees to complete the artwork upon the following schedule:

Mid-project check in: \_\_\_\_\_

Completion date: \_\_\_\_\_

The artwork will be delivered at a mutually agreed upon local location. The artist will not be responsible for installing the artwork. If shipping is required, additional charges will be incurred.

**Compensation:**

The client shall pay artist a total fee of \_\_\_\_\_ USD as compensation for the project described above. Applicable sales tax will be added. Payment shall be made as follows:

- ❖ 30% non refundable deposit before start of work plus tax: \_\_\_\_\_
- ❖ 70% upon receipt of completed artwork plus tax: \_\_\_\_\_
- ❖ Any additional charges such as framing or shipping charges plus tax: \_\_\_\_\_
- ❖ Additional fees will be charged for revisions that are not due to any fault on the part of the artists made after 5 minor changes and for revisions reflecting a new direction or concept to the commission.

**Artist's Right to Authorship:**

The artist reserves the common-law copyright to all artworks created by the artist, including all reproduction rights. Artist may use artwork in artist's portfolio including but not limited to any website that displays artist's works.

**Termination:**

If the client chooses not to purchase the artwork at the end of the commission, the artist will retain the artwork and the initial 30% downpayment. The client will have no claims or interests on the artist. The artist, in turn, will owe the client nothing further.

**Non-payment:**

Any delinquent payments due shall bear interest at 1% per month. Client agrees that it shall bear responsibility for any fees incurred by the artist in enforcing this agreement, including but not limited to attorneys' fees and court costs.

**AGREED AND ACCEPTED BY:** (electronic signature accepted)

\_\_\_\_\_  
artist signature

\_\_\_\_\_  
date

\_\_\_\_\_  
client's signature

\_\_\_\_\_  
date

\_\_\_\_\_  
client's email

\_\_\_\_\_  
client's phone #